

**Commissioners of St. Mary's County Meeting Minutes (Tuesday, January 7, 2020)**  
*Generated by Julie Burch on Tuesday, January 7, 2020*

**Members present**

Commissioner President James R. Guy  
Commissioner Eric Colvin  
Commissioner Michael L. Hewitt  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Julie Burch, Recorder

**1. WELCOME**

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:05 a.m. in the Chesapeake Meeting Room, Governmental Center.

**Approval of Consent Agenda**

I move to approve the Consent Agenda, which contains the Minutes of December 17, 2019, as amended.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**2. MAIN AGENDA ITEM**

**A. ST. MARY'S COUNTY BOARD OF HEALTH**

**MOTION:** I move to adjourn the business meeting of the Commissioners of St. Mary's County and reconvene as the St. Mary's County Board of Health.

Motion by Commissioner President James R. Guy, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**Present:** Dr. Meenakshi Brewster, Health Officer

There was an update on the following topics of concerns: Opioid crisis, School-based behavioral health, and Tobacco/Vaping use. Also, presented were agency updates on the accreditation process, Health Status Report, Well expansion project and Building improvement requests. The

presentation ended with general updates on the Healthy St. Mary's Partnership and the Influenza season.

**MOTION:** I move to adjourn the meeting of the St. Mary's County Board of Health and reconvene as the Commissioners of St. Mary's County.

Motion by Commissioner President James R. Guy, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**B. DEPARTMENT OF HUMAN RESOURCES - Decision-Sheriff's Office Retirement Plan Amendment 2019-1**

I move to approve the ordinance incorporating amendment 2019-1 to the St. Mary's County Sheriff's Office Retirement Plan as presented.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**C. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - Request for Public Hearing - Private Landing Strips Amendment**

I move that the Department of Land Use and Growth Management be authorized to schedule a public hearing to Repeal and Replace Ordinance No. 2019-39: Allowing Private Landing Strips and Helipads in the RCA Critical Area Overlay and prohibiting flight schools and commercial operations as defined in Federal Aviation Administration regulations.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**D. OFFICE OF THE COUNTY ATTORNEY - Request for Public Hearing-Surplus Properties**

I move to approve a Public Hearing for the purpose of receiving public comment on the disposition of additional county-owned surplus real property.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**3. COUNTY ADMINISTRATOR**

**A. DRAFT AGENDAS FOR JANUARY 14 AND 28, 2020.** There will be no meeting of the Commissioners on January 21, 2020.

**B. BOARD OF EDUCATION - FY2020 Safe To Learn Grant Categorical Budget Adjustment**

I move to approve the FY2020 Restricted Funds categorical budget adjustment for the Safe to Learn Grant in the amount of \$154,673.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**C. DEPARTMENT OF AGING & HUMAN SERVICES - Maryland Community Development Block Grant (CDBG) Rogers Drive Project Status**

I move to approve additional funds in the amount of \$150,000 to Maryland Community Development Block Grant (CDBG) for the construction of Rogers Drive due to construction bids over budget; approve the related budget amendment that includes decreasing the Commissioners' Emergency Reserve by \$150,000 and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Morgan

Nay: Commissioners Colvin, O'Connor

**D. SHERIFF'S OFFICE - GOOCP FY2020 Police Recruitment & Retention Grant Award**

I move to approve the FY2020 Police Recruitment and Retention Grant Award, Project #MD2075, from the Governor's Office of Crime Control and Prevention on behalf of the Sheriff's Office, in the amount of \$18,211, and the related budget amendment to establish budget authority in the grant project, and authorize the Commissioner President and Sheriff to execute the related documents and Sheriff's Office staff to submit them electronically.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**E. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT - FY2020 Maryland Supplemental Census Grant Award**

I move to approve the FY2020 Maryland Supplemental Census Grant for \$20,000 and authorize the Commissioner President to sign the grant agreement and all related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**F. DEPARTMENT OF HUMAN RESOURCES - Resolution for Health Officer Evaluation**

I move to support the amended resolution as proposed by Commissioner O'Connor to establish the process by which St. Mary's County evaluates the County Health Officer.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**G. DEPARTMENT OF EMERGENCY SERVICES - Emergency Medical Services  
Administrative Building Feasibility Study Funding Request**

I move to approve the Budget Amendment for the Department of Emergency Services from the FIN20 Capital Reserve account in the amount of \$75,000 for a feasibility study and to authorize the Commissioner President to execute all related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**H. DEPARTMENT OF EMERGENCY SERVICES - Reorganization**

I move to accept the recommended Department Reorganization as proposed by the Director of Emergency Services.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**4. COMMISSIONERS' TIME**

The Commissioners highlighted events attended over the past week and provided general comments.

**MOTION TO ENTER INTO CLOSED SESSION**

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan, O'Connor

**5. CLOSED SESSION**

## **A. REAL PROPERTY**

Present: James R. Guy, President  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
John E. O'Connor, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
David Weiskopf, County Attorney  
Sharon Ferris, Recorder

Authority: §9-512(a)(6) of the *Local Government* Article of the Annotated Code of Maryland  
Time Held: 11:25 a.m. to 11:29 a.m.  
Location: nJohn Savich Meeting Room  
Purpose: nTo hold preliminary discussions on the purchase of real property

## **B. PERSONNEL**

Present: James R. Guy, President  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Catherine Pratson, Director, Dept. of Human Resources  
Sharon Ferris, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland  
Time Held: 11:30p.m. to 11:55 a.m.  
Location: John Savich Meeting Room  
Purpose: To consider or discuss the assignment, promotion, resignation, salary, demotion, dismissal, reprimand or appointment of a member of a public agency or employee, unless the individual as a matter of public record makes a written request for an open session

## **6. ADJOURN**

The meeting adjourned at 11:55 a.m.

Minutes approved by the Commissioners of St. Mary's County on January 14, 2020

JB  
Julie Burch, Senior Admin. Coordinator